



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Tuesday, April 19, 2016 – 4:00 p.m.
Boardroom**

Present: Rick Petrella (Chair), Cliff Casey, Bill Chopp, Tom Grice, Carol Luciani, Bonnie McKinnon, Pat Petrella, Chris N. Roehrig, Michelle Shypula, Leslie Telfer

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee approves the agenda of April 19, 2016.

Carried

3. Approval of the Minutes

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee approves the Minutes of January 11, 2016.

Carried

4. Declaration of Conflict of Interest: Nil

5. Business Arising from the Minutes: Nil

6. Staff Reports and Information Items

6.1 2016-17 Departmental Expenditure Budget

Superintendent Grice walked the Committee through the process of the next few meetings. He reviewed the approved goals by the Board, which relate to the Strategic Plan. He provided a brief summary of the anticipated expenditure changes as they related to future grant changes.

Superintendent Grice presented the Draft Expenditure Budget (non-salary) for each department. In particular, changes were noted in the curriculum, special education, information technology, facilities, transportation and administration budgets. Enhancements for information technology were presented. In particular, support for information technology infrastructure and security were presented as part of the budget. Facilities Department budget changes included adjustments for anticipated utility costs. Questions arose regarding the allocation of the accumulated surplus in relation to debentures. The EPO Grant reductions/redirections were reviewed. The framework for the budget presentation was reviewed as the budget is consolidated by department with detail for each section attached. All departments were reviewed and trustees made inquiries as each section was completed.



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Moved by: Carol Luciani
Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends that the Committee of the Whole refers the 2016-17 Department Expenditure Budget to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

7. Trustee Inquiries: Nil

8. Business of the In-Camera Committee

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee adjourns the meeting of April 19, 2016.

Carried